

## Minutes of Regular Meeting

---

A Regular Meeting of the Board of Trustees of Bay St. Louis–Waveland School District was held January 9, 2012, beginning at 5:30 PM at 201 Carroll Avenue, Trailer #5, Bay St. Louis, Mississippi.

### I. Call to Order

#### Call to Order the January 9, 2012 meeting @ 5:30 p.m.

Sherry Ponder, President, called the meeting to order.

Board members present for roll call: Sherry Ponder, Clevand Williams, Cheryl Ladner, Robinette Lawler and Mike Benvenuti. Absent: None. A quorum was present at this meeting.

Ronnie Artigues, School Board Attorney was present at this meeting.

#### Others Present:

Rebecca Ladner	Frances Weiler	Wayne Purl	Ron Thorp
Rusty Dempsey	Pam Carrubba	Cherie Purl	Lana Noonan
Lisa Hinson	Justin Ladner	Dwayne Bremer	Michael Prendergast
Vikki Wescovich	Marca Alexander	Ross Bell	Lynel Necaise
Cheri Labat	Brad Barlow	Lee Palermo	Ames Kergosien

### II. Moment of Silence

All in attendance participated in a Moment of Silence.

### III. Pledge of Allegiance

All in attendance said the Pledge of Allegiance.

### IV. Approval of Agenda

On a motion by Trustee Ladner, seconded by Trustee Williams, the Board approved the Agenda as presented with one addition: add: one retirement. Voting Yea: Ponder, Williams, Ladner, Lawler and Benvenuti. Voting Nay: None. Motion carried.

### V. Approval of the Minutes


On a motion by Trustee Benvenuti, seconded by Trustee Williams, the Board approved the Minutes of December 12, 2011 as presented. Voting Yea: Ponder, Williams, Ladner, Lawler and Benvenuti. Voting Nay: None. Motion carried.

### VI. Board Input

None

### VII. Community Input

Ron Thorpe of the *Alliance for Good Government* asked if the district had a state-mandated 10 percent reserve of funds. Trustee Ponder stated that even with the increase in the commercial insurance, the district did have an adequate reserve. Ross Bell with *Steward Sneed and Hewes* explained that the increase in insurance is being mandated for

  
 FEB 13 2012  
 Bay St. Louis-Waveland  
 SCHOOL BOARD

insurance carriers nationwide after a series of natural disasters. Insurance carriers are now using the RMS II model, which projects maximum property destruction.

**VIII. Consent Agenda**

**A. Docket**

Approved the January 9, 2012 Docket of Claims: Claim #'s **26071 to 26250** and the Mini Claims Docket for the month of December 2011 – Claim No. **900377 to 900417**.

**B. Field Trips**

Approved the following Field Trips:

- **Tom Woodward, BHS Science Club**, February 3 to 4, 2012 to Ocean Springs, MS, Gulf Coast Research Lab, Hurricane Bowl, 5 students and 2 or more chaperones, Source of Travel: Parents, Source of Funds: Science Club #470.
- **Ann Lathrop, BHS College Science Class**, February 15, 2012 to New Orleans, LA. Aquarium, 12 students and 3 chaperones, Source of Travel: First Student, Source of Funds: CIAP Grant
- **Ann Lathrop, BHS College Science Class**, April 18, 2012 to Slidell, LA. Honey Island Swamp, 12 students and 2 chaperones, Source of Travel: First Student, Source of Funds: CIAP Grant
- **Tom Woodward, BHS Science Club**, February 9, 2012 to Mobile, AL. Physics Teacher/ Student Workshop, 2 students and 1 chaperone, Source of Travel: District Bus, Source of Funds: Student Activity Travel.

APPROVED

FEB 13 2012

**C. Contract Services**

Approved the following Contract Services:

- **Sebit, LLC (Adaptive Curriculum)**, for \$ 20,000.00, to renew subscription (1/24/12 to 1/24/13), and two days professional development, for the *Adaptive Curriculum* for the BWMS and BHS, to be funded through donations.
- **Christy Hannah**, for \$ 1.02 per day, for the number of days present during the 2011-2012 school year for transportation of student to *K-Mart*, which is the destination to meet bus for transportation to Gulf Oaks, to be funded through IDEA.
- **David E. Adams**, to be paid \$ 12.50 per hour, not to exceed sixteen hours per week, to work the 21<sup>st</sup> CCLC program at BHS, pending successful completion of background check if needed, to be funded through the 21<sup>st</sup> CCLC grant.
- **The Gulf Coast Education Initiative Consortium (GCEIC) for \$ 550.00**, to coordinate and facilitate a Parent Night on January 30, 2012 (*Conscious Discipline*), to be funded through Title I.
- Renewal of the commercial insurance policy: **Stewart Sneed Hewes**, for \$700,043.50 for property coverage, and **Mississippi Windstorm Underwriting Association** for \$157,435.00, for the wind insurance policy. Coverage will be for February 1, 2012 through February 1, 2013, to be funded through District Maintenance.
- **National School Boards Association**, for \$ 2,875.00 for annual membership dues for the April 1, 2012 to March 31, 2013, to be funded through District Maintenance.
- **TSI Alarms**, for \$ 3,032.50 (BHS: \$ 677.50, cost split between BWSD and JW Puckett; BWMS, NBE and WE: \$ 785.00 for each site), for security and walk-in cooler/freezer installation and monitoring; plus additional \$ 8.00 per month, per location, for temperature monitoring services, to be funded through Child Nutrition Program.

Bay St. Louis-Waveland  
SCHOOL BOARD

**D. Personnel Recommendation**

Approved the following Certified Personnel for the remainder of the 2011-2012 school year, pending successful completion of background checks, if needed.

**Blair Brignone** Waveland Elementary Effective January 10, 2012

Approved the following Non-Certified Personnel for the remainder of the 2011-2012 school year, pending successful completion of background checks, if needed.

**Marrbel Castillo** Child Nutrition Program Effective January 10, 2012

**E. Retirement (Plus one addition to the agenda)**

Approved the retirement of **Carol C. Crider**, effective May 23, 2012.

**Addition to the agenda**

Approved the retirement of **Gayle Blank**, effective January 31, 2012.

**F. Employee Stipends**

Approved the following employee stipends as listed below:

**Erin Bilbo and Liz Cain**, to be paid \$ 25.00 per hour, not to exceed sixteen hours per person per week, to work the 21<sup>st</sup> CCLC at BHS, to be funded through the 21<sup>st</sup> CCLC grant.

**G. Discipline Hearing Recommendations (Moved to Executive Session)**

**H. Student Transfers**

Approved the following students be granted *release from* or *acceptance into* our district for the 2011/12 SY.

**Released:**

Student III [REDACTED] 6 To HCSD  
 \*Parent works for school district

**Accepted:**

Student HHHH [REDACTED] 8 From PCSD  
 \*\*meets criteria #3, as per Board Policy JFAB.

**APPROVED**  
 FEB 13 2012

Bay St. Louis-Waveland  
 SCHOOL BOARD

**I. Donation**

Approved the following donation as listed below:

- From **City of Bay St. Louis**, 180 bags of daffodil and tulip bulbs, valued at \$2,675.00, donated to Bay High School.

**J. CARES and BWSD Memorandum**

Approved the Memorandum from CARES School Day Program, to provide Day Treatment services to eligible students of our district for the period beginning December 7, 2011 and ending May 31, 2012 (unless approved for ESY, at which case ending August 5, 2012). The first \$8,000 per student per school year is funded through IDEA and the Educable Child Program will pay all further costs.

**K. Safe Harbor Residual Funds Grant Agreement  
 Lower Pearl River Valley Foundation and BWSD**

Approved the grant agreement between *The Bay St. Louis – Waveland School District* and *Lower Pearl River Valley Foundation* in the amount of \$ 5,000.00 to be used for the Classroom Learning Enhancement project *Integrating Art to Increase Creativity and Critical Thinking*.

**L. Dual Enrollment Agreement (BWSD and PRCC)**

Approved the Option 1 Dual Enrollment Articulation Agreement between *The Bay St. Louis – Waveland School District* and *Pearl River Community College* in regards to students choosing to be dually enrolled.

**M. Amend 2011-2012 Budget (Amendment #6)**

Approved to amend the 2011-2012 Budget (Amendment #6).

**N. Bond Interest and Sinking**

Approved the semi-annual interest debt service payment due to *The People's Bank* in the total amount of \$ 77,200.00 for the 1997 Middle School Bond Issue, to be funded through the School Bond Interest and Sinking Fund.

**Approval of Consent Agenda**

On a motion by Trustee Benvenuti, seconded by Trustee Williams, the Board approved the Consent Agenda as presented above, with the exception of **Item G. Discipline Hearing Recommendations**, this item moved to following Executive Session. Voting Yea: Ponder, Williams, Ladner, Lawler (yea, *with the exception of abstaining from Item D. Personnel Recommendations*) and Benvenuti. Voting Nay: None. Motion carried.

**IX. Reports/Requests/Recognitions:**

- A. Superintendent's Report
- B. Reports – For Information Purposes (No Action)
  - 1. Financial Statement
  - 2. AdValorem
  - 3. Casino Revenue
  - 4. FEMA Project Worksheets
- C. Facilities Report

**APPROVED**  
FEB 13 2012

Bay St. Louis-Waveland  
SCHOOL BOARD

**X. Action Agenda:**

- A. Pay Applications

**Canopy Demolition**

**Invoice 11-3583-11 – Gulf Services Contracting, Inc.  
(10-007b-2) - Eley Guild Hardy Architects PA**

On a motion by Trustee Benvenuti, seconded by Trustee Lawler, the Board approved invoice #11-3583-11 to *Gulf Services Contracting, Inc.*, in the amount of \$ 23,500.00 for the above referenced project and approved payment to *Eley Guild Hardy Architects* for Invoice Number 10-007b-2 in the amount of \$270.25 for the Construction Administration Phase for this project. This project is 100% complete. Voting Yea: Ponder, Williams, Ladner, Lawler and Benvenuti. Voting Nay: None. Motion carried.

**Re-Roofing Package (Pay App / Impact Days)**

**Pay Application: #8 (10-006-08) E. Cornell Malone Corporation**

On a motion by Trustee Benvenuti, seconded by Trustee Williams, the Board approved pay application No. Eight (8) to *E. Cornell Malone Corporation* in the amount of \$43,193.65 for the above referenced project, and approved four (4) impact days due to testing. This project is 100% complete. Voting Yea: Ponder, Williams, Ladner, Lawler and Benvenuti. Voting Nay: None. Motion carried.

**B. Certificate of Substantial Completion****10-007b – Bay High Canopy Demolition**

On a motion by Trustee Lawler, seconded by Trustee Ladner, the Board approved the Certificate of Substantial Completion (AIA Document G704) for Project #10-007b – Bay High Canopy Demolition, Bay-Waveland School District. Voting Yea: Ponder, Williams, Ladner, Lawler and Benvenuti. Voting Nay: None. Motion carried.

**C. Standard Form of agreement Between Owner and Contractor  
(AIA Document A101-2007)****10-071 – Drainage Improvement, Bay-Waveland School District**

On a motion by Trustee Williams, seconded by Trustee Lawler, the Board approved the Standard Form of Agreement (AIA Document A101-2007) Between Owner (*The Bay St. Louis – Waveland School District*) and Contractor (*TCB Construction Co., Inc.*) in the amount of \$ 80,945.86 for Drainage Improvement, Bay-Waveland School District, and authorized the Superintendent to sign said agreement. Voting Yea: Ponder, Williams, Ladner, Lawler and Benvenuti. Voting Nay: None. Motion carried.

**D. Bid Opening (BHS Cafeteria Dining Furniture)**

On a motion by Trustee Benvenuti, seconded by Trustee Williams, the Board approved to accept the bid from *Hotel & Restaurant Supply*, for \$ 129,194.44, and waived the deficiency of not using the bid form as provided by the District, for the Bay High School Cafeteria Dining Room Furniture, to be funded through FEMA. Voting Yea: Ponder, Williams, Ladner, Lawler and Benvenuti. Voting Nay: None. Motion carried.

**E. Request to Advertise****New Press Box for Tiger Stadium****Repairs to SSE and Ingram Building**

On a motion by Trustee Lawler, seconded by Trustee Ladner, the Board approved for Eley Guild Hardy Architects to advertise for bids for the following projects as stated in the Alternate Project Request to FEMA: New Press Box for Tiger Stadium; and Repairs to Second Street School and Ingram Building (Mothballing). Projects will be advertised on Wednesday, January 11, 2012 and Wednesday, January 18, 2012, with the bid opening on Thursday, February 9, 2012 at 2:00 p.m. Voting Yea: Ponder, Williams, Ladner, Lawler and Benvenuti. Voting Nay: None. Motion carried.

APPROVED  
FEB 13 2012

Bay St. Louis-Waveland  
SCHOOL BOARD

**XI. Executive Session – Student, Personnel and Legal Matters**

Motion to consider going into executive session

On a motion by Trustee Benvenuti, seconded by Trustee Lawler, the Board approved the motion to consider going into Executive Session for Student and Legal Matters. Voting Yea: Ponder, Williams, Ladner, Lawler and Benvenuti. Voting Nay: None. Motion carried.

On a motion by Trustee Benvenuti, seconded by Trustee Lawler, the Board approved the motion to go into executive session. Voting Yea: Ponder, Williams, Ladner, Lawler and Benvenuti. Voting Nay: None. Motion carried.

On a motion by Trustee Benvenuti, seconded by Trustee Lawler, the Board approved the motion to resume to regular session. Voting Yea: Ponder, Williams, Ladner, Lawler and Benvenuti. Voting Nay: None. Motion carried.

No positive or negative action was taken during executive session.

APPROVED  
FEB 13 2012

Motions After Executive Session

Bay St. Louis-Waveland  
SCHOOL BOARD

**1. Gouras and Associates  
Community Disaster Loan (Forgiveness of Balance)**

On a motion by Trustee Williams, seconded by Trustee Benvenuti, the Board approved to authorize **Gouras and Associates**, in accordance with the contract previously approved, the authority to submit the necessary documentation to secure a 4.5 million dollar (\$4,500,000.00) forgiveness of the *Bay St. Louis – Waveland School District Community Disaster Loan (CDL)*, and the authority to appeal the balance on the **CDL**. Voting Yea: Ponder, Williams, Ladner, Lawler and Benvenuti. Voting Nay: None. Motion carried.

**2. Discipline Hearings (Item G - Moved from Consent Agenda)**

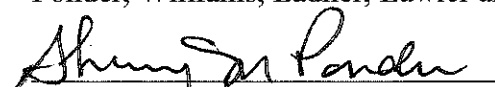
On a motion by Trustee Benvenuti, seconded by Trustee Williams, the Board approved the following Discipline Hearings: Student H: (Grade 9) to be placed at *Crossroads Learning Center* for possession of, exchange of, and attempted sale of a controlled substance and Student I: (Grade 9) to be placed at *Crossroads Learning Center* for possession and consumption of a controlled substance. Voting Yea: Ponder, Williams, Ladner, Lawler and Benvenuti. Voting Nay: None. Motion carried.

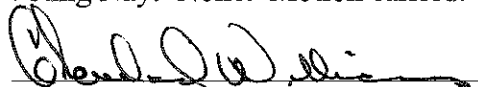
**3. Purchase of Old Spanish Trail Property (For Fire Access Road)**

On a motion by Trustee Lawler, seconded by Trustee Ladner, the Board approved to authorize payment to **John Pittman and Lesley Pittman, Trustees of the LJR Living Trust**, not to exceed **\$25,000.00**, for the acquisition of the Old Spanish Trail Property, the real property described herein is situated in the North ½ of Lot 7, Section 34, Township 8 South, Range 14 West, City of Waveland, Hancock County, Mississippi; the legal description is as follows: *Beginning at a stake which is 200 feet West of the SE corner of the N ½ of Lot 7, Section 34, Township 8 South, Range 14 West; thence North 5 degrees East 295.7 feet to a stake on the South line of the R.O.W. of U.S. Highway No. 90; thence South 88 degrees 50 minutes West 100.3 feet along said R.O.W. to a stake; thence South 5 degrees West 293.5 feet to a stake; thence East 100 feet to POB; said land containing 67/100 acres, more or less, and being part of Lot 7, Section 34, Township 8 South, Range 14 West, Hancock County, Mississippi.* Voting Yea: Ponder, Williams, Ladner, Lawler and Benvenuti. Voting Nay: None. Motion carried.

**XII. Adjourn**

There being no further business to come before the Board at this time and on a motion by Trustee Williams, seconded by Trustee Ladner, the Board adjourned. Voting Yea: Ponder, Williams, Ladner, Lawler and Benvenuti. Voting Nay: None. Motion carried.

  
PRESIDENT

  
SECRETARY

January 9, 2012 Business Office Report

- ◇ December's revenue equaled \$1,247,677 for the month for a total year to date of \$7,110,715. Of that amount \$74,319 was collected in Ad Valorem taxes, \$21,694 from Casino revenue, \$643,323 from state sources and \$444,159 in federal sources.
- ◇ Expenditures for the month of December equaled \$1,891,347. 59% or \$1,121,254 represents salary and benefits for all employees. \$531,527 or 28% was for FEMA expenses including content replacement, construction and renovation projects.
- ◇ The district ended December with a cash bank balance of \$4,832,307.
- ◇ The ending balance for cash loans from district maintenance to federal funds was \$9,716,108.85 and \$76,910 in debt service loans. Cash loans are made to federal funds that must be expended prior to reimbursement.
- ◇ The FY 11-12 Budget amendment presented increases the budget \$63,361.57 for additional SBAC revenue and donations and \$198,035.90 for additional SBAC \$(62,862.), donations (\$500), roof damage expenses (\$4,448) and district insurance expenses (\$130,226).
- ◇ The district will receive and open bids for School Depository on January 25, 2012 at 2:00 p.m.

**APPROVED**  
FEB 13 2012

Bay St. Louis-Waveland  
SCHOOL BOARD